

#### Individuals

**Curtis Adams** Al Allender **Sharon Anderson** Robert Atwell Mark Bennett John Booth Keith Burley Luanna Cahill Julie Chester Nicholas Clark Jean Coe Jack Dearth Robert Denzer Michael Durbin Michele Engelbach **Thomas Foster** John Fowler, DDS Wendi Fowler Thomas Glibert, DDS David Greer Stefanie Haves Cindy Higgs Charlene Holdren Katlyn James John Lambert Tom Lepley Carolyn Levine Timm Mackley Sherri Patterson Tami Ruhl, RD **Scott Sharpes** Virgil Shipley Sanford Siegel Helen Sims Mike Wheeler **Bruce White** Kathy White

#### **Businesses**

Alfred Nickles Bakery, Inc. American Electric Power American Legion of Danville

In appreciation to **Community Supporters** that help Knox County Head Start strive to offer quality Head Start and child care programs to the community and to nearly 496 children and their families annually.

## Our heartfelt thanks....

to the individuals, businesses, and organizations who have contributed cash, goods, and talents in support of our children and their families.



Pre-Orientation

**Ariel Corporation Volunteers** Centerburg Community Clipper Centerburg Fire Department Community Foundation of Mt Vernon & Knox County Country Colors Greenhouse Dale's Cardinal Market Danville American Legion Danville Family Dental Donato's Pizza **Energy Cooperative Operation** Round Up Foundation, Inc. First-Knox National Bank Gordon Foods InfoLink Technologies Interchurch Social Services Kiwanis Club of Mount Vernon Knox County Art League **Knox County Citizen Knox County Head Start Staff Knox County Head Start Parents** Lakeholm Church of the Nazarene Lanning's Foods Loving Guidance, Inc. Miller True Value Mount Vernon Fire Department Mount Vernon News **Nickles Bakery** Ohio Distinguished Young Women Scholarship Program **Ross Premier Motors** 

Sanctuary Community Action Sew Special Network **Smithhisler Foods** Walmart Foundation Walmart Super Store

#### **Partner Agencies**

Alcohol & Drug Freedom Center Behavioral Healthcare Partners of Central Ohio Centerburg Schools Central Ohio Technical College Community Foundation of Mt. Vernon and Knox County Corporation for Ohio Appalachian Development **Danville Schools** East Knox Schools Fredericktown Schools **Gambier Pythian Sisters** Harcourt Parish Interchurch Social Services Kenyon College **Brown Family Environmental** Public Libraries of Mount Vernon Center Canterbury United Way of Knox County Circle K Village of Gambier Delta Kappa Epsilon Fraternity Men's Lacrosse

Men's Basketball

PEAS

Student Affairs Day of Service Women's Basketball Women's Swimming Women's Volleyball **Knox Community Hospital** Knox County Board of **Developmental Disabilities Knox County Career Center** Knox County Department of Job & Family Services **Knox County Educational Service** Center Knox County Family and Children First Council **Knox County Health Department Knox County Juvenile Courts** Mount Vernon City Schools Mount Vernon Nazarene University Mount Vernon Seventh-Day Adventist School **New Directions** Ohio Children's Trust Fund



**United Way** 

and Knox County

Gary Wolford

COAD The Corporation for Ohio Appalachian Development Foster Grandparent Program continued to support KCHS with 5 volunteers providing 2,267 hours of valuable service in KCHS classrooms this past year. These volunteers make a positive difference in the lives of children while increasing their own self-esteem.

**Volunteer Services at Knox County Head Start** 

Two individuals served by the Knox County Board of Developmental Disabilities assist as aides in child care classrooms. The individuals are helpful and have an opportunity to gain skills, increase their independence, and be more active members of the community.







Three youth from the Knox County Ohio Means Jobs Summer Youth Program worked for the Agency during the summer of 2014. This program is a collaboration between KCDJFS/Opportunity Knox and is designed to assist local youth with paid employment opportunities. The youth worked as "interns" between 30 and 40 hours in a variety of roles at the centers.

Kenyon College athletic teams spent many hours washing/waxing buses and leading KENYON sports clinics, Delta Kappa Epsilon sponsors the annual Shawn Kelly Memorial Holiday Party for Head Start children and families, and many students volunteer in classrooms.





## Knox County Head Start, Inc. 2013-2014 Annual Report



A National Head Start Center of Excellence

www.knoxheadstart.org

## Our Mission





Committed to the future of Knox County and its changing and diverse needs, Knox County Head Start works in partnership with the community to provide quality preschool, child care, and family services. Our purpose is to engage children, families, and staff in reaching their full potential.

Together with parents and families, KCHS employees open doors for children's success in school and in life.



"Programs targeting children from disadvantaged families have the greatest economic and social returns."

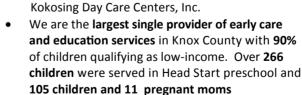
-Dr. James Heckman Nobel Laureate Economist, "Exceptional Returns"

- A. We value families, fathers, mothers, and primary caregivers as the first and most important teachers and advocates for their children.
- B. We strive to make a difference through the education, care, and support of our children, families, and staff by:
  - Committing to provide quality services
  - Hiring, training, and retaining competent staff
  - Providing opportunities for personal and professional growth
  - Developing and nurturing personal and professional, trusting relationships built on honesty and open communication
  - Acknowledging and seeking diversity through our program design
  - Creating and maintaining healthy and productive community partnerships

To learn more about Head Start visit "Head Start Early Childhood Learning and Knowledge Center" at www.eclkc.ohs.acf.hhs.gov and search for "Leading the Way for Families, Children and Communities" video.

**DANVILLE** 

## Did You Know?

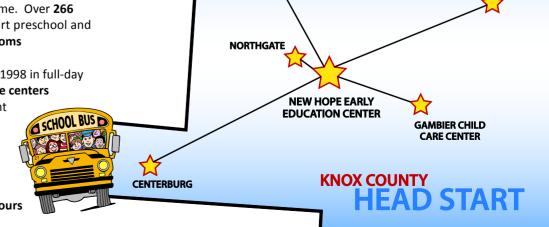


Knox County Head Start was founded in 1965 as

Largest child care provider since 1998 in full-day programs for 138 children in three centers (Fredericktown, Gambier & Mount

185 volunteers provided 1,914 hours of service

- in Early Head Start in 2013-2014 Vernon)
- Operating 8 bus routes, traveling 285 miles per day, exceeding 36,493 miles annually, transporting 176 children.



FREDERICKTOWN



All artwork by Head Start

preschool students

Knox County Head Start, Inc.

11700 Upper Gilchrist Rd, Suite B PO Box 1225. Mt Vernon. OH 43050

740-397-1344 knoxheadstart.org

# Our Financials

## **Head Start Monthly Enrollment**

Average monthly enrollment for Knox County Head Start was 100% of

funded enrollment, translating to 216 Head Start preschool children and 66 Early Head Start pregnant moms, infants and toddlers served each month at KCHS!

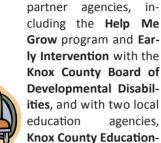
According to a 2012-2013 census of preschool-age children in Knox County, approximately 482 were Head Start eligible. The

census indicated 437 of these children attended a preschool while an estimated 45 were not enrolled in any preschool.

We know that fathers are important in the lives of children. This year, 214 Head Start and EHS fathers or father figures participated in family or classroom events.

## **Services to Children** with Identified Disabilities

Knox County Head Start collaborates with



partner agencies, including the Help Me Grow program and Early Intervention with the Knox County Board of Developmental Disabilities, and with two local • education agencies,

al Service Center and Mount Vernon City Schools, to provide special education services to children with disabilities. Many children were able to receive special services for their individual, identified disabilities. In 2013 -2014, services to Knox County Head Start children with identified disabilities included:

- 42 (15.8%) children in Head Start received special education services under an Individualized Education Plan (IEP),
- 19 children entered the school year with an IEP and 23 of the 40 children referred for evaluation qualified for an
  - 14 infants & toddlers received services under an Individualized Service Plan Family (IFSP).

Over 119.277 breakfasts, lunches, snacks, and dinners were served to children and their families!



## **Child Health Services**

are designed to ensure children receive ageappropriate screenings, follow up for health and dental concerns when needed, and are healthy and ready for success in school.

## Immunization Services (EHS & Preschool Age)

- 367 (99%) children are categorized as up-to-date on their required immunizations
- 4 (1%) children are categorized as in-progress, having received all possible shots for their age group
- 6 children meet Ohio's guidelines for exemption from immunization





KCHS' Child Mental Health Coordinator partners with Behavioral Health Partners of Central Ohio to provide Jump Start services for children exhibiting ongoing, challenging behaviors at home and/or in the classroom. Our goal is to provide effective interventions at as early an age as possible.

- 59 parents were provided with consultations about their child's behavioral or mental health.
- 8 children received mental health services from outside organizations.



## **Medical Screenings (Physicals)**

- 371 (100%) children (EHS & Preschool-Age) received an annual physical and all medical screenings, including hearing, vision, lead, and hemoglo-
- 35 (9%) children needed medical follow-up
- 35 (100%) children received medical follow-up

## **Dental Services (Infants not included)**

- 331 (99% preschoolers) children received a dental exam
- 45 children needed follow-up
- 33 (73%) children received follow-up

#### **Developmental Screenings**

- 371 (100%) children received developmental screenings
- 26 children were referred for further Evaluation (15 HS & 11 in EHS)
- 42 children in Head Start preschool received disability services on an IEP
- 14 Early Head Start infants/toddlers received disability services on an IFSP

#### 2014-2015 Federal Head Start Budgets Total Budgets: \$3,309,356

|                                | Head Start<br>Preschool | Early<br>Head Start | Center of<br>Excellence | į  |
|--------------------------------|-------------------------|---------------------|-------------------------|----|
| Salaries                       | \$1,046,736             | \$521,422           | \$104,135               | \  |
| Fringes                        | 304,346                 | 170,921             | 31,174                  | (  |
| Supplies                       | 38,734                  | 30,267              | 3,695                   |    |
| Space                          | 68,261                  | 24,011              | 5,777                   | i  |
| Food Supplies                  | 16,900                  | 11,000              | 0                       | (  |
| Contracts                      | 36,971                  | 15,001              | 8,742                   | li |
| Training & Travel              | 33,008                  | 29,654              | 30,763                  |    |
| Bus Operations                 | 17,000                  | 2,000               | 0                       | 3  |
| Other                          | 62,274                  | 18,979              | 15,714                  |    |
| In-Kind Funds<br>(Local Match) | 406,057                 | 205,814             | 50,000                  | 1  |
| Total Budgets                  | \$2,030,287             | \$1,029,069         | \$250,000               | ١  |

Knox County Head Start and our local communi- the larger Head Start and early education ty benefit from federal funding to support Head community. Start (HS) preschool services to 216 children cuts in all federal Head Start funding.

year National Head Start Center of Excellence grant, funded from September 30, 2013, to

September 29, 2014, at \$189,460. The fifth and final year of the grant is funded at the original award of \$200,000, thru September 29, 2015. The Center of Excellence grant provides for further implementation of Conscious Discipline® in KCHS classrooms; direct teacher mentoring in all aspects of effective teaching; increased partnerships with Knox County schools, social service agencies, and mental health agencies, including Head Start teacher participation in the Mount Vernon City Schools Kindergarten Camps and Conscious Discipline® teacher education opportunities; support for comprehensive mental health services in classrooms and home based services; and dissemination requirements to share lessons learned with

The United Way grant operates on a calenand families and Early Head Start (EHS) services dar year providing support for Head Start and for 66 pregnant mothers, infants, toddlers, and Early Head Start programs including partial their families. (Funding is based on available funding for a Child Mental Health Consultant; a slots; the actual number of children and preg- Health Services Specialist to support required nant moms served in HS/EHS programs last medical, dental, vision and physical developyear was 371). We were thankful that the 2014- ment screenings/follow up and parent educa-2015 budget includes a restoration of last year's tion; transportation; food services, and support 5.27% decrease due to Federal sequestration for a third person in village classrooms in Centerburg, Danville, and Fredericktown. The Unit-KCHS completed the fourth year of the five- ed Way grant also funds 16 parent training sessions annually.

#### Local 2013-2014 Grants Included:

The United Way of Knox United County provided significant funding for Head Start and

Early Head Start programs and parent trainings. This funding is an important part of the required 25% local match of federal funding.



The Ohio Children's Trust Fund. operating through the Knox County Family and Children First Council, supported parent

training for Knox County parents of elementary school age children.

The Harcourt Parish Episcopal Church 2013 Rummage Sale provided funding for food for monthly Family Events at the six centers.



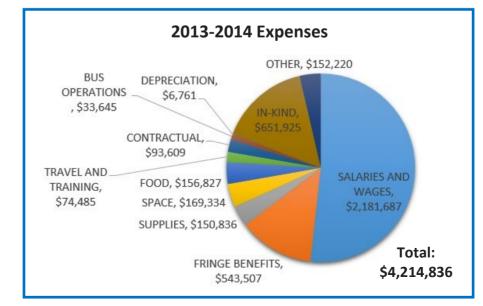
Kenyon College and the Delta Kappa Epsilon Fraternity hosted the 23rd Annual Shawn Kelly Me-

morial Holiday Party for Head Start children and their families in Gund Commons. on December 4 & 5, 2013. The Fraternity also made a generous donation.



The Gambier Chapter of Pythian Sisters made a generous donation to the Agency.

Walmart > Walmart Foundation provided funding for parent events.



<sup>\*</sup>Other expenses include: volunteer costs, parent services, accounting and legal services, publications/ advertising/printing, training and staff development (including college coursework), and insurances (bonding, directors' and officers' liability, and general liability).

### **REVENUE BY FUNDING SOURCE** AUGUST 1, 2013 - JULY 31, 2014

| FEDERAL HEAD START           | \$1,546,732 |
|------------------------------|-------------|
| FEDERAL EARLY HEAD START     | 737,041     |
| FEDERAL CENTER OF EXCELLENCE | 197,309     |
| USDA                         | 152,236     |
| STEP UP TO QUALITY           | 56,300      |
| CHILD CARE REVENUE           | 694,895     |
| UNITED WAY OF KNOX COUNTY    | 100,610     |
| INTEREST INCOME              | 204         |
| LOCAL FUNDING/ REVENUE       | 45,932      |
| IN-KIND                      | 651,925     |
| RESTRICTED NET ASSETS        | 24,778      |
| MISC REVENUE                 | 25,444      |
| TOTAL FUNDING                | \$4,233,406 |



## **Advanced Degrees**

KCHS teachers continue to exceed the Head Start 2007 standards in terms of number of degreed teachers. Brenda Nicholls obtained her BA in Early Childhood Education in January 2014, bringing to 18 the number of employees that have received college or advanced degrees over the past seven years. All 13 Head Start teachers hold a degree.

## Family Development Credential (FDC)

The Agency's Family & Community Engagement Coordinator, FDC certified trainer, facilitated the completion of 90 hours of class work with 10 KCHS teachers, EHS Home Educators and Family Services Workers from September 2013 through June 2014. All 10 staff completed the class work and adviser meetings utilizing the text Empowerment Skills for Family Workers and submitted comprehensive portfolios of completed exercises and reflections

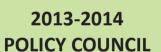
after passing a standardized written exam. The Family Development Credential (FDC) from the University of Connecticut Center for the Study of Culture, Health & Human Development was received in October 2014. The FDC is an interdisciplinary training, providing applied skill development as a foundation of strength-based practices valuing families and the community as essential resources. The National Head Start Association's ultimate goal of the program is to contribute to a family service delivery system focused on empowerment rather than crisis intervention.











**Centerburg Representative** Karressa Knight

**Danville Representative** Beth Cochran, Treasurer

Fredericktown Representatives Tina Cockrell

**Gambier Representative** Alyssa Adrian

**New Hope EEC Representatives** 

Jenette Varney Patricia Dawson, Secretary Michael Kovacs

**Northgate Representatives** Macey Doyon

**Home Base Representatives** Kathi Griffith

**Community Representatives** Stephanie Gore, Chairperson

Ashley Kester, Vice Chairperson Gary Phalen

**Board of Directors Representative** 

Barbara Wortman

### 93 TOTAL EMPLOYEES

#### **Benefited Positions**

17 Early Head Start—Full-Time 24 Head Start—Part-Time (School Yr) 16 Head Start/Child Care 28 Head Start/EHS/Child Care

#### **Non-Benefited Positions**

3 Part-Time Employees 5 Substitutes

| CLASS<br>Domain Areas  | KCHS Domains<br>Summary<br>Spring 2014 | Domains<br>Summary<br>National Mean<br>FY'2013 | KCHS Domains<br>Federal<br>Review<br>Dec. 2012 |
|------------------------|--|--|--|
| Emotional Support      | 6.24                                   | 5.99   | 6.14   |
| Classroom Organization | 5.9                                    | 5.63   | 5.51   |
| Instructional Support  | 3.88                                   | 2.72   | 3.46   |

## **Classroom Assessment Scoring System**

KCHS observes and assesses preschool teacher performance twice a year, in particular assessing the quality of teacherchild interactions. Our Teacher Mentor, funded by the Head Start Center of Excellence Grant, has continued to provide ing environment the past four years in which purposeful interactions with children support kindergarten readiness. Assessors completed the Classroom Assessment Scoring System (CLASS) to illustrate growth in teacher performance. Scores range from 1-7, with 7 being the highest score. CLASS looks at 10 dimensions, in-

cluding language modeling, positive climate, teacher support, productivity and concept development. The purple chart on the upper right includes KCHS average teacher CLASS scores from Spring 2014, the national mean summary from National mentoring in support of high quality learn- Mean 2012-2013 scores, and the Federal Review scores for KCHS from December. 2012. The chart shows for Spring 2014 positive growth for KCHS preschool teachers in all domain areas from the Federal Review averages in December 2012 and scores exceed the 2013 National Mean scores for 2012-2013.

## 2013-2014 BOARD OF DIRECTORS

#### **Mark Kohlman** Chairperson

Chief Business Officer Kenyon College

Noel Alden, Attorney Vice-Chairperson

Zelkowitz, Barry & Cullers

#### **Todd Hawkins**

Financial Advisor, Certified Financial Planner First-Knox National Bank

#### John Morgan

Elementary Principal Centerburg Local Schools

#### Danielle O'Brien, CPA Vice President, Finance

**Knox Community Hospital** 

### Valerie Price

Director, Business Operations Coyne Graphic Finishing

#### **Ashley Rhodes**

Preschool Field Supervisor Ashland University

#### **Ellen Robinson**

Adviser (Knox Campus) Central Ohio Technical College

### Kelly Welker

Area Supervisor McDonald's

## **Barbara Wortman**

Librarian (Retired)

#### **Stephanie Gore**

Policy Council Representative

## Encouraging Literacy



## Partnering with United Way of Knox County's Imagination Library

The United Way of Knox County, in partnership with Dolly Parton's Imagination Library Foundation, AMVETS Ladies Auxiliary Post 95, Ariel Corporation, Ariel Foundation, Central Ohio Technical College, Community Foundation of Mount Vernon & Knox County, The Energy Cooperative, First-Knox National Bank, Kenyon College, Kiwanis Club of Mount Vernon, Knox County Board of Developmental Disabilities, McDonald's, Mount Vernon Nazarene University, Mount Vernon Rotary Foundation, and Psi lota Xi Sorority, continues to provide a literacy program wherein each child in Knox County up to age five is eligible to receive a FREE age-appropriate book delivered to his/her home each month (up to 60 books over 5 years).



KCHS' staff make referrals, with parent permission, as soon as possible after entrance into KCHS. United Way identified 240 referrals from KCHS providing 2,714 books to KCHS children in 2014. KCHS believes participation in the Imagination Library has improved literacy development, with 94% of KCHS pre-kindergarteners meeting or exceeding developmental expectations, according to the final 2013-14 assessments.

**Knox County Children** received approximately 19,227 books in 2014

## Promoting Excellence , W



## Preparing Children for Success in Kindergarten

Knox County Head Start's (KCHS) classrooms implement The Creative Curriculum for Preschool;® The Creative Curriculum for Infants, Toddlers, and Two's; the Conscious Discipline philosophy of "brain smart" classroom management; and Handwriting Without Tears: Get Set for School focused on handwriting and fine motor skills, on mathematics, and on literacy. Teachers use The Creative Curriculum's® Objectives for Development and Learning to track individual child progress and to plan lessons for large and small groups as well as individualized activities specific to the child's developmental level. These objectives are aligned with Ohio Early Learning & Development Stand-

KCHS promotes overall wellness, including dental health, good nutrition, and the importance of movement and exercise with the Be Choosy Dental curriculum and I Am Moving I Am Learning programs. Teachers and Family Service workers implement the Help Me Smile curriculum with parents. All parents receive health, nutrition and physical activity flyers monthly—Get Moving Today Monthly Activity Calendar, Color Me Healthy NEWS, and Nutrition Nuggets. In October 2014, United Way provided each family with a copy of The Tooth Book by Dr. Seuss.

As shown in the chart below (left), initial assessments in Teaching Strategies GOLD in Fall 2013 showed a significant percentage of Head Start prekindergarten children entering the school year performing below widely held expectations, most significantly in Math (58%). By the end of the school year, in Spring 2014, children improved in math with 19% below expectations, as shown in the chart below (right). KCHS is concerned with school readiness and with children's progress in math, language, and social-

emotional development, particularly for children who have been exposed to trauma in their early years. To build the foundation for math, the Agency provided teachers High Five Mathematize training. KCHS worked with OC-CRA to provide Ohio Early Learning & Development Standards training for preschool teachers focused on the domains of language, literacy, and math, and Early Head Start teachers on the physical well-being, motor development, and cognitive domains.

In October 2013, a Teaching Strategies Specialist provided teacher training on intentional observation and assessment practices. All KCHS preschool teachers have completed professional development and testing in the Teaching Strategies GOLD assessment system to achieve inter-rater reliability, ensuring that child observation and assessment reporting is reliable. New teachers achieve inter-rater reliability within six months of service

KCHS held kindergarten transition meetings with parents and teachers and invited kindergarten teachers and principals. During the meetings, parents are provided information on the kindergarten registration process and they receive a folder with resources to extend learning into the summer. Also, KCHS provides children with a summer activity folder with scissors, crayons, writing paper, an informational letter from the Child Development Coordinator and resources with suggested daily activities.

To provide a baseline of children's kindergarten readiness for kindergarten teachers, in May 2014, a kindergarten readiness checklist was completed on 128 KCHS children transitioning to kindergarten with the child's checklist forwarded to the child's elementary school.





# A Center of Excellence

Our Families

As one of the ten original Nation-opportunities to communicate ence, the National Head Start programs, Knox County Head kindergarten and Head Start and the Region V Head Start Start continues to expand Con- teachers, as well as through the Leadership Conference in Chicascious Discipline® training to the partnership with the Mount go. local community, the larger Head Vernon City Schools and our staff Start community in Ohio, as well in assisting with kindergarten As Teachers three-day training in as nationally, during this fourth camps. year of the five-year program.

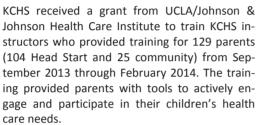
hancing KCHS' classrooms and pline® training in Orlando, Flori- programs in Ohio at Kenyon Colservice delivery, as well as for da, in June 2014. KCHS staff pro- lege. The training lays the founenhancing the transitions of Head vided trainings at the Ohio Head dation to home visitation with an Start children from preschool to Start Social Worker Conference early childhood system.

The grant provides for en- ed a week-long Conscious Disci- 26 staff from early childhood kindergarten, through increased and the June Leadership Confer-

al Head Start Center of Excellence effective strategies between Conference in Long Beach, CA,

The Agency hosted a Parents June 2014 for 5 KCHS EHS Home Five KCHS educators attend- Educators and Coordinators and

## **UCLA Health Care Institute Grant**





#### **Summer Camp**

School agers enjoyed ten weeks of summer camp at the Gambier Child Care Center with 35 children participating in 940 units of camp. The camp schedule included a variety of weekly themes and field trips to Honey Run Waterfall, Velvet Ice Cream, Sky Zone, and The Columbus Zoo. The campers also participated in various service projects and exercised with Eastern Star Retirement Center residents.



Since 2009-2010, all Knox County Head Start Centers have been annually recognized with Step Up To Quality awards by the Ohio Department of Job and Family Services - Bureau of Child Care and Development for exceeding state licensing standards and providing high-quality early childhood services. During 2013-2014, four centers increased their star rating while two centers maintained the highest rating.

#### Four-Star Centers:

Centerburg Center Danville Legion Center Fredericktown Head Start and Child Care Center New Hope Early Education Center Northgate Center

Three-Star Center: Gambier Child Care Center





From 12/9/2012 to 12/14/2012, the Admin- Christmas event for Head Start and Early istration for Children and Families (ACF) con- Head Start children and families which inducted an on-site monitoring review of the cluded food, activities and holiday giving at programs. The Director, Office of Head Start, Parenting trainings and Conscious Discipline® wrote, "Based on the information gathered trainings within the community as strengths. during the review, it was determined that "The grantee's use of Conscious Discipline your Head Start and Early Head Start pro- improved Human Resources management; grams are in compliance with all applicable promoted a positive approach to employee Head Start Program Performance Standards, training, performance management, and laws, regulations, and policy requirements. discipline; and ultimately reduced employee Accordingly, no corrective action is required turnover." Other areas identified as at this time." The following Areas of Strength strengths include the partnership with Bewere identified by the Federal Review team: havioral Health Partners and the referrals munity partnerships, which directly benefit- County's Dolly Parton Imagination Library. ed children and families, as well as in the

LAURA J. MACDONALD CPA. INC.

#### INDEPENDENT AUDITOR'S REPORT

135 North Broadway • Medina, Ohio 44256

330.722.1944 • Fax 330.241.5090

In a letter dated November 14, 2014, to the Board of Directors, Laura MacDonald, CPA, wrote that she has audited the Agency's financial statements for year ended July 31, 2014. The audit was conducted for the purpose of forming an opinion on the financial statements of Knox County Head Start, Inc. taken as a whole. The audit was conducted in accordance with standards generally accepted in the U.S. and the standards applicable to financial audits contained in Government Auditing Standards issued by the U.S. Comptroller General. In her opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of KCHS as of July 31, 2014 and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the U.S. The auditor identified no "significant deficiencies in internal control reported for major federal programs," nor "any findings related to major programs under Section 510(a) of OMB Circular A-133." KCHS is identified as a low-risk auditee. The Board approved the final audit document on November 19, 2014.

implementation of the Conscious Discipline philosophy, for which the program was awarded a Center of Excellence designation in 2010." Her letter further identifies the collaboration with Kenyon College's Delta Kappa Epsilon fraternity in providing an annual Knox County Head Start and Early Head Start Kenyon College's Gund Commons, Conscious "Management Systems in the area of com- provided by staff to United Way of Knox



## **Nurturing Potential through** Conscious Discipline®

KCHS' implementation of the Conscious Discipline® (CD®) philosophy provides a comprehensive and holistic approach to child and family mental health, improves classroom management, and gives staff and parents tools to promote healthy behaviors. funding for two six-week Conscious Parent-KCHS' approach to CD® begins at the leadership and service-area levels. It is incorporated into classrooms and transportation operations and guides mental health services and parenting trainings.

KCHS embraced CD® in response to the repeated results of community assessments, self-assessments, and employee and parent

revolves around adults taking responsibility County Family and Children First Council. for their own behavior-learning to disciperson they want the child to be.

intentionally create classroom safety, to develop rituals and structures for creating a school family, and to increase the use of brain development in young children.

The common language used in CD® and its consistent use is one of the strongest methods of implementing the practices and a significant reason why CD® improves quality at every level. When collaborators work within classrooms, when children transition between centers due to family changes, and when substitute employees move between centers, this common language creates cohesiveness and safety. Everywhere, employees remind each other and students to breathe, to be a STAR (Smile, Take A Deep Breath, and Relax), to recognize that "It is what it is," to assume positive intent when dealing with difficult situations, and to approach conflicts as opportunities to teach.

The United Way of Knox County provides ing trainings annually; three two-hour, single-topic trainings for expectant parents and parents of infants/toddlers: and one "Conscious Couples" training. The charts below detail statistics for the trainings in 2013-2014. KCHS also provided a threeweek and a six-week Active Parenting NOW training for Knox County parents of elemensurveys identifying a critical need for sup- tary school age children. In June, 2014, the ports for behavioral and classroom manage- on-line Active Parenting NOW training was launched. These trainings were funded by A central tenet of the CD® philosophy the Ohio Children's Trust Fund through Knox

The State of Ohio STG International pline themselves first and their children sec- (T&TA Specialists) spent two days (March 6 ond. This helps adults to best model appro- and 7, 2014) with KCHS as they were looking priate behavior for children and to be the for ways to support Conscious Discipline® implementation in agencies across the state Teachers and support staff are trained to of Ohio. One of the Specialists commented that she observed Conscious Discipline® being used not only by teachers but by all levels of KCHS' agency employees from the movement and music to encourage healthy 
Executive Director to nutrition and bus staff.

# Norking With Our Families

### **Partnerships**

- 322 families were served in Head Start and Early Head Start
- 262 families (81%) participated in a family goal setting process, which resulted in an individualized family partnership agreement
- **14** families qualified due to homelessness, with 12 families eventually acquiring housing
- **147** families received WIC services

#### Referrals

- 232 families (70% of families served) received more than 629 referrals for community supports
- **194** families (58% of families served) were documented to have received at least one of the 533 services provided



A recent class of Conscious Parenting graduates with teacher Renee Sutherland.

## **Conscious Parenting Training**

| Head Start Parent Training Units | 191 |
|----------------------------------|-----|
| Community Parent Training Units  | 38  |
| Child Care Units Provided        | 194 |
| Meal Units Served                | 544 |
| Children under Attendees' Care   | 66  |

## **Conscious Couples/Birth-3 Training**

| Head Start Parent Training Units | 48  |
|----------------------------------|-----|
| Community Parent Training Units  | 29  |
| Child Care Units Provided        | 62  |
| Meal Units Served                | 176 |
| Children under Attendees' Care   | 122 |