

Policy of Confidentiality

It is important to develop relationships of trust and respect with families. KCHS staff, parents, and volunteers must accept the responsibility of holding in confidence any information about children, their families, and their situations.

The only valid reason for sharing information with parent permission is to increase an understanding of the child or his/her family or the situation, in order to improve the services provided, or to coordinate programs. Files of children containing assessment and health data, family background, and other information are open to the child's parents for review, upon request. Partner agencies can see a file only with written permission from the parent/guardian. ¹