



**KNOX COUNTY
HEAD START INC.**

2015-16 Annual Report



Serving Knox County Since 1965

From Our Director

It is my privilege and honor to work with the many dedicated and talented employees, board members and policy council members of the Knox County Head Start School Family. As we complete our 51st year of service, we recognize our good fortune in collaborating to serve children and families in a special community. While Knox County faces many of the challenges in Ohio communities and the nation, the spirit of collaboration here is unique. I am thankful for the efforts of our community, and know that this collaboration, combined with the work of our KCHS School Family, promotes the accomplishments outlined in this annual report. Working together, we will continue to progress in supporting parents as the first and most important teachers of their children, and ensuring children are on the path to lead happy, healthy and meaningful lives.

Peg Tazewell, Executive Director

Our Mission & Guiding Values

Committed to the future of Knox County and its changing and diverse needs, Knox County Head Start works in partnership with the community to provide quality preschool, child care, and family services. Our purpose is to engage children, families, and staff in reaching their full potential. Together with parents and families, KCHS employees open doors for children's success in school and in life.

Educating Children. Empowering Families. Building Community.

1. We value families, fathers, mothers, and primary caregivers as the first and most important teachers and advocates for their children.
2. We strive to make a difference through the education, care, and support of our children, families, and staff by:
 - Committing to provide quality services
 - Hiring, training, and retaining competent staff
 - Providing opportunities for personal and professional growth
 - Developing and nurturing personal and professional, trusting relationships built on honesty and open communication
 - Acknowledging and seeking diversity through our program design
 - Creating and maintaining healthy and productive community partnerships

Board of Directors

Mark Kohlman, Chairperson*

Chief Business Officer, Kenyon College

Noel Alden, Vice Chairperson*

Attorney, Zelkowitz, Barry & Cullers

Tina Cockrell*

Program Director, Knox County Chamber of Commerce

Todd Hawkins

Financial Officer, Certified Financial Planner, First-Knox National Bank

John Morgan

Elementary Principal, Centerburg Local Schools

Danielle O'Brien, CPA

Vice President of Finance, Knox Community Hospital

Valerie Price, SPHR*

Director, Business Operations, Coyne Graphic Finishing

Ashley Rhodes*

Preschool Field Supervisor, Ashland University

Ellen Robinson

Advisor (Knox), Central Ohio Technical College

Kelly Welker*

Area Supervisor, McDonald's (Knox and Morrow Counties)

Barbara Wortman

Librarian (Retired)

Gary Phalen, Policy Council Representative

Policy Council

Centerburg Parent Representative

*Catherine Griffith
Hazel Coe*

Danville Parent Representatives

None identified

Fredericktown Parent Representatives

*Samantha Rettig
Samantha Pifer*

Gambier Parent Representative

None identified

New Hope Parent Representatives

*Patricia Dawson
Isha Stewart*

Northgate Parent Representatives

*Patricia Ragor
Leah Hettinga*

Home-Based Program Parent Representatives

*Clorisha Arndt
Donald Bovinett, Jr., Vice Chairperson
Hannah Groah*

Community Representatives

*Gary Phalen, Representative to the Board of Directors
Sheila Lambert, Secretary*

Board of Directors Representative

Gary Phalen, Representative to the Board of Directors

Leadership Team

Peg Tazewell

Executive Director

Lori Jones

Associate Director

Phillip Jones

Fiscal Officer

Julie Mickley

Human Resource Director

Cassandra Hoeflich

Child Development Coordinator

JoAnn Clark

Enrollment Coordinator

Renee Sutherland

Child Mental Health Consultant

Donna Beckley

Program Compliance Coordinator

Tamara Anderson

Family and Community Engagement Coordinator

Dan Ress

Jody Kruki

Lindsey Lamp

Early Childhood Center Coordinators

**Former Head Start parents*



Learn more about Head Start through this video: visit "Head Start: Leading the Way for Children, Families and Communities" at <https://www.youtube.com/watch?v=kypFlrtVTg>



Our Children

Monthly Enrollment

KCHS must track and report funded enrollment at the end of the month, reporting to the Board, Policy Council and the Office of Head Start, and create action plans to address under-enrollment. Average monthly enrollment in the Head Start program was 95.8% with a total of 251 children served during the year in 206 fund slots. Average monthly enrollment in Early Head Start was 100%, with 101 children and 11 pregnant moms served in 66 funded slots. Average monthly enrollment in the Early Head Start-Child Care Partnerships program was 68.7%, with 21 children served in 17 funded slots. The EHS-CCP program was within the first 18 months of implementation, and enrollment was low due to the challenges of starting a new program, turnover in family child care providers, and preference from families for center-based care. KCHS converted 6 slots to a center-based program in October 2016 in order to move to full enrollment.

Services to Children Identified with Disabilities

KCHS collaborates with partner agencies, including the **Help Me Grow** program and Early Intervention with the **Knox County Board of Developmental Disabilities**, and with two local education agencies, **Knox County Educational Service Center** and **Mount Vernon City Schools**, to provide special education services to children with disabilities. Many children were able to receive special services for their individual, identified disabilities. In 2015-16, services to KCHS children with identified disabilities included:

- 27 children (10.8%) in Head Start received special education services under an Individualized Education Plan (IEP).
- 15 infants and toddlers (14.9%) in Early Head Start received services under an Individualized Family Service Plan (IFSP).

Children Served (8/1/15-7/31/16)

Head Start	251
Early Head Start	101
EHS Pregnant Moms	11
EHS CC Partnership	21
School Age	45
<u>Child Care</u>	<u>50</u>
Total	479

More than 110,000 meals/snacks served to children and families!



We know that fathers are important in the lives of children. This year, 249 Head Start and Early Head Start fathers or father figures participated in family events and classroom activities.

Child Health Services

Child Health Services are designed to ensure children receive age-appropriate screenings, follow up for health and dental concerns when needed, and are healthy and ready for success in school.



Immunization Services

- 338 children (90.6%) are categorized as up-to-date on their required immunizations.
- 10 children (1%) are categorized as in-progress, having received all possible shots for their age group.
- 14 children (3.8%) meet Ohio's guidelines for exemption from immunization.



Nutrition

- 110,323 healthy breakfasts, lunches, snacks, and dinners were served to KCHS children and families this year.
- Several publications focused on nutrition/physical activity are sent home with all families monthly: "Nutrition Nuggets," "Color Me Healthy News," "Get Moving" calendar, and Scholastic's "Parent & Child" magazine.
- Promotional materials for the **5-2-1-0** program are sent home with all families, and discussed with parents in School Family meetings, encouraging families to practice healthy habits by eating **five** fruits/vegetables daily, limiting recreational screen time to **two** hours, getting **one** hour of vigorous physical activity, and consuming **zero** sugary drinks.



Medical Screenings

- 370 (99.2%) children received an annual physical and all medical screenings, including hearing, vision, lead, and hemoglobin
- 83 (22.3%) children needed medical follow-up
- 83 (100%) children received medical follow-up



Dental Services

- 222 children (88.4%) of preschoolers) received a dental exam
- 44 Head Start preschool children (17.5%) needed follow-up
- 31 children (70.5%) received follow-up

Mental Health Services

KCHS partners with Behavioral Health Partners (BHP) of Central Ohio to provide play therapy in classrooms or in-home Jump Start services for children exhibiting ongoing, challenging behaviors at home and/or in the classroom. Services are provided with support from the Knox County Department of Job and Family Services and the United Way of Knox County, enabling KCHS and BHP to provide effective interventions to children at an early age.

- 43 parents were provided with consultations about their child's behavioral or mental health
- 34 Head Start children received mental health services from outside organizations, including BHP



Developmental Screenings

- 373 children (100%) received developmental screenings
- 35 children were referred for further evaluation (29 Head Start, 6 Early Head Start)
- 20 children entered the school year with an IEP or IFSP, and 22 children were newly qualified during the year due to referrals.



Promoting Excellence

Preparing Children for Success in Kindergarten

KCHS classrooms implement The Creative Curriculum for Preschool®; The Creative Curriculum for Infants, Toddlers, and Two's®; the Conscious Discipline® philosophy of "brain smart" classroom management; and Handwriting Without Tears: Get Set for School focused on handwriting and fine motor skills, mathematics, and literacy. Teachers use The Creative Curriculum's® Objectives for Development and Learning to track individual child progress and to plan lessons for large and small groups as well as individualized activities specific to the child's developmental level. These objectives are aligned with Ohio Early Learning & Development Standards.

KCHS promotes overall wellness, including dental health, good nutrition, and the importance of movement and exercise with the *Be Choosy* dental curriculum and *I Am Moving I Am Learning* programs. Teachers and family advocates implement the *Help Me Smile* curriculum with parents. All parents receive health, nutrition, and physical activity flyers monthly—"Get Moving" monthly activity calendar, *Color Me Healthy NEWS*, and *Nutrition Nuggets*.

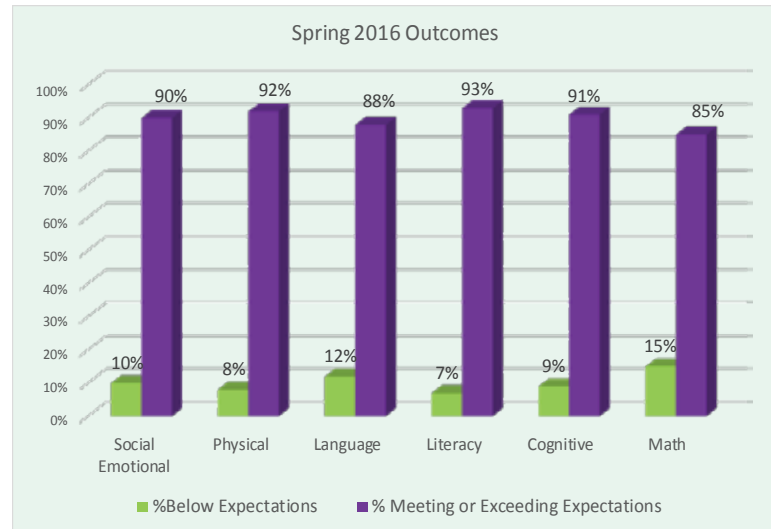
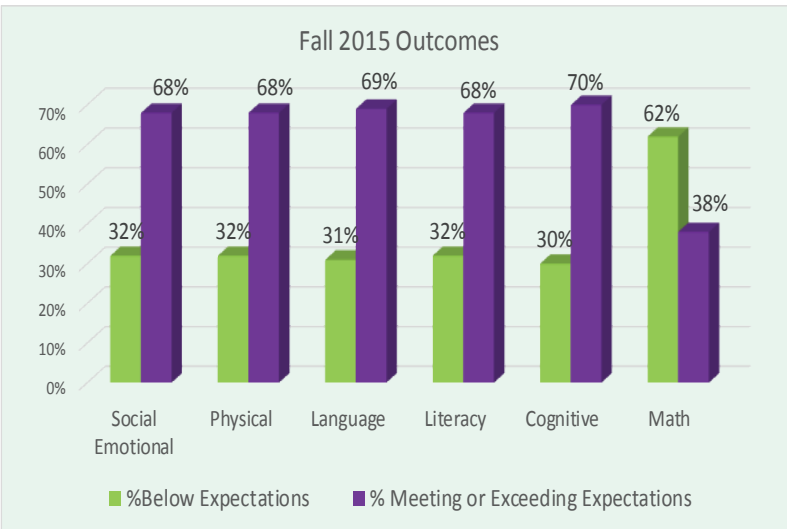
As shown in the chart (below, left), initial assessments in Teaching Strategies GOLD in fall 2015 showed a significant percentage of Head Start pre-kindergarten children entering the school year performing below widely held expectations, most significantly in math (62%). By the end of the school year, in spring 2016, children improved in math with 15% below expectations, as shown in the chart (below, right). KCHS is concerned with school readiness and with children's progress in math, language, and social-emotional development, particularly for children who have been exposed

to trauma in their early years. To build the foundation for math, the Agency provided teachers High Five Mathematize training. KCHS worked with OCCRA to provide Ohio Early Learning & Development Standards training for preschool teachers focused on the domains of language, literacy, and math, and Early Head Start teachers on the physical well-being, motor development, and cognitive domains.

All KCHS teachers have completed professional development and testing in the Teaching Strategies GOLD assessment system to achieve inter-rater reliability, ensuring that child observation and assessment reporting is reliable. New teachers achieve inter-rater reliability within six months of service.

KCHS held kindergarten transition meetings with parents and teachers and invited kindergarten teachers and principals. During the meetings, parents were provided information on the kindergarten registration process and received a folder with resources to extend learning into the summer. KCHS provides children with a summer activity folder with scissors, crayons, writing paper, an informational letter from the Child Development Coordinator and resources with suggested daily activities.

To provide a baseline of children's kindergarten readiness for kindergarten teachers, in May 2016, a kindergarten readiness checklist was completed on 108 KCHS children transitioning to kindergarten with each child's checklist forwarded to their elementary school.



CLASS Domain Area	KCHS Domains Summary Spring 2016	Domains Summary National Mean FY'2016	National Summary Highest 10% FY'2016
Emotional Support	6.24	6.0	6.35
Classroom Organization	5.81	5.73	6.15
Instructional Support	3.21	2.83	3.53

Classroom Assessment Scoring System

KCHS Teacher Mentor provides mentoring in support of high quality learning environments and purposeful interactions with children in support of kindergarten readiness. She observes and assesses preschool teacher performance twice a year to determine the quality of teacher/child interactions using the Classroom Assessment Scoring System (CLASS). Scores range from 1-7, with 7 being the highest. CLASS looks at 10 dimensions, including language modeling, positive climate, teacher support, productivity, and concept development. This chart includes KCHS' average teacher CLASS scores from spring 2016, the 2016 National Mean Average Summary, and the 2016 National Summary of Highest 10%. KCHS teacher CLASS scores from Spring 2016 exceed the national mean summary in all three domains. The impact of the Teacher Mentor's work with teachers provides for positive growth in all domain areas between the fall and spring assessments. The Teacher Mentor has given special emphasis in 2015-2016 to improving assistant teachers' and teacher aides' understanding of the importance of high quality interactions.

Working With Our Families

Partnerships

- 304 families were served in Head Start and Early Head Start
- 247 families (81.3%) participated in a family goal setting process, which resulted in a family partnership agreement
- 208 families (84.2%) achieved or made progress toward their goals
- 23 families qualified for Head Start services due to homelessness, with 10 families (43.5%) acquiring housing during the year
- 139 families received WIC services through the Knox County Health Department

Referrals

- 247 families (81.3% of families served) received more than 630 referrals for community supports
- 244 families (80.3% of families served) were documented to have received at least one successful service from a referral

2015-16 Parent Survey Comments

"KCHS staff truly love and care for each child. They involve the parents to where the parents believe they are part of the class."

"Great teacher(s) to family relations – communication is great. Great resources available through Head Start and just not for the child but for the whole family and sometimes extended family members."

"We love Knox County Head Start. We have all attended, now our children are as well. The staff are always friendly and relatable and help with everything. Very informative, very friendly, and have helped with learning so much!"

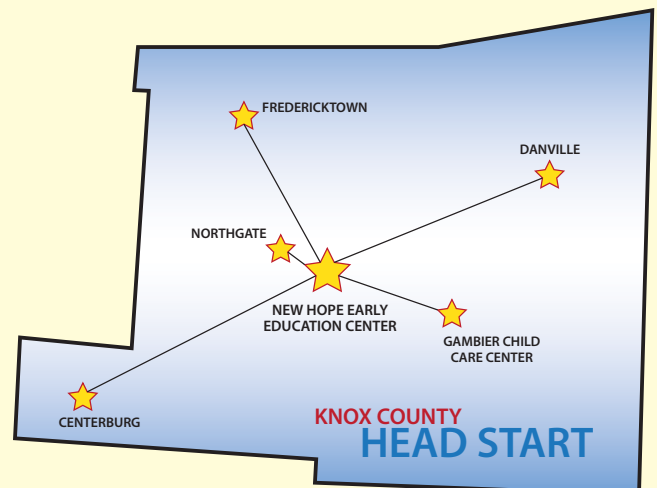
"All of the teachers and helpers are very dedicated to the kids. They are friendly and have helped my daughter get ready for kindergarten with things that I couldn't help with."



One of the many families from New Hope Early Education Center attending the Spring 2016 Art Show browsing the artwork made by the children. Similar events are held every other month. Families enjoy a nutritious meal at each event.

Did You Know?

- KCHS was founded in 1965 as Kokosing Day Care Centers, Inc.
- KCHS is the largest single provider of early care and education services in Knox County with 88% of children qualifying as low-income. A total of 479 children were served in Head Start, Early Head Start or child care services in 2015-2016.
- Largest child care provider since 1998 with full-day, full-year programs for 138 children in three centers (Fredericktown, Gambier, and Mount Vernon).
- 220 volunteers provided over 7,000 hours of service.
- All 6 centers hold a five star quality rating, the highest rating available through the Ohio Step Up To Quality system.



Parent Training Attendance

Conscious Parenting

68	Parents attended (44 HS Parents/24 Community Parents)
344	Parent Training Units (2 six-week sessions)
53	Children provided child care during the trainings (321 Child Care Units Provided during trainings)
882	Meals were served during the trainings
84	Children in Attendees' Families

Healthy Relationships & Infant/Toddler Trainings

104	Parents attended 5 trainings (75 HS Parents/29 Community Parents)
103	Children were provided child care during trainings
260	Meals were served
160	Children in Attendees' Families



"I am writing to let you know how great your [Conscious Discipline®] class was. All the neat little sayings to remind us how to help with children..."

I would and will tell others about it and share. It has helped me with children and adults on handling them. I am glad I took it and would be willing to again."

- Lisa M. Butler, KCHS Parent and Conscious Parenting trainee

Engaging Families with Conscious Discipline® and Parent Training Opportunities

KCHS' implementation of the Conscious Discipline® (CD®) philosophy provides a comprehensive and holistic approach to child and family mental health, improves classroom management, and gives staff and parents tools to promote healthy relationships and behaviors. KCHS' approach to CD® begins at the leadership and service-area levels. It is incorporated into classrooms and home base programs and guides mental health services and parenting trainings.

KCHS embraced CD® in response to the repeated results of community assessments, self-assessments, and employee and parent surveys identifying a critical need for supports for behavioral and classroom management.

A central tenet of the CD® philosophy encourages adults to take responsibility for their own behavior—learning to discipline themselves first and their children second. This helps adults to best model appropriate behavior for children and to be the person they want the child to be.

Teachers and support staff are trained to intentionally create classroom safety, to develop rituals and structures for creating a school family, and to increase the use of movement and music to encourage healthy brain development in young children.

The common language used in CD® and its consistent use is one of the strongest methods of implementing the practices and a significant reason why CD® improves quality at every level. When collaborators work within classrooms, when children transition between centers due to family changes, and when substitute employees move between centers, this common language creates cohesiveness and safety. Everywhere, employees remind each other and students to breathe, to be a STAR (Smile, Take A Deep Breath, and Relax), to recognize that "It is what it is," to assume positive intent when dealing with difficult situations,

and to approach conflicts as opportunities to teach.

In our annual survey, participating parents said that CD® helps to create a "positive and loving environment ...[by] teaching children to self-regulate and get along." Another noted, the "good teachers and aides that care about the children and families." Results from the survey indicated that parents agreed or strongly agreed that they: felt more connected to their children; were more aware of how their own internal state impacts others; and agreed they enjoy life more.

The United Way of Knox County provides funding for two six-week Conscious Parenting trainings annually; three two-hour, single-topic trainings for expectant parents and parents of infants and toddlers; and one two-hour Healthy Relationships training. The chart above details statistics for the trainings in 2015-16.

KCHS also provided two six-week Active Parenting 4th Edition trainings along with an online Active Parenting Now training for Knox County parents of elementary school age children. These trainings were funded by the Ohio Children's Trust Fund through Knox County Family and Children First Council.

Mental Health & Recovery for Licking and Knox Counties funded a six-week Active Parenting Teens for parents and teenagers in April and May 2016.

Private Facebook groups were established for parents who have attended the Conscious Parenting and Active Parenting trainings, providing an opportunity for parents to support each other in ongoing skill development with KCHS professionals contributing to discussions and answering questions. The Agency posts flyers and training schedules on its social media sites along with the link to sign up for the trainings.



Our Staff

Teacher Qualifications and Professional Development

KCHS exceeds the requirement of the Head Start Act of 2007 that 50% of preschool teachers have bachelor's degrees, with 58% of Head Start teachers having a bachelor's or master's degree in early childhood education in 2015-16, and 42% having an associate degree in early childhood education. In Early Head Start, 50% of infant/toddler teachers have a bachelor's degree in ECE or a related field, 25% have an associate degree, and 25% have a Child Development Associate (CDA) credential. All teacher assistants either have a CDA or better, or are in the process of working towards a CDA. The Agency has 89 regularly budgeted employees.

KCHS encourages continuous learning, and in 2015-16, Peg Tazewell earned her master's degree in Organizational Leadership. Twenty-one KCHS employees have achieved degrees over the last nine years.

25 employees are current or former Head Start parents!

18 obtained or are working toward a degree or certification while employed!

Step Up To Quality

Since 2009-10, Knox County Head Start Centers have been annually recognized with Step Up To Quality awards by the Ohio Department of Job and Family Services – Bureau of Child Care and Development for exceeding state licensing standards and providing high-quality early childhood services. During 2015-16, all 6 centers have attained or maintained a five star rating, which is the highest possible rating. Our dedication to providing quality services to Knox County is rooted in the Guiding Values of our mission statement.



Two Generations = Hidden Successes

Head Start works closely with children's parents developing goals and encouraging parents to identify strengths and opportunities for self-sufficiency. Over the last ten years, 55 current or former Head Start parents have worked for Knox County Head Start. Of those parents, 34 have attained a professional certification, CDA, CDL, or an advanced degree. In 2015-16, 25 of 89 employees (28.1%) were current or former Head Start parents. 18 of those employees (72%) attained a degree or certification while employed, or were in process. We firmly believe that families and caregivers are the first and most important teachers and advocates for their children and by empowering and working with them, we are opening doors for their children's success.

Encouraging Literacy

Partnering with United Way of Knox County's Imagination Library

The United Way of Knox County, in partnership with Dolly Parton's Imagination Library Foundation, continues to provide a literacy program wherein each child in Knox County up to age five is eligible to receive a FREE age-appropriate book delivered to his/her home each month (up to 60 books over 5 years).

KCHS' staff make referrals, with parent permission, as soon as possible after entrance into KCHS. United Way identified 358 referrals from KCHS during the past two years providing as many as 4,000 books to those children. KCHS believes participation in the Imagination Library has improved literacy development, with 93% of KCHS pre-kindergarteners meeting or exceeding developmental expectations in literacy, according to the final 2015-16 assessments.

Other community partners include AMVETS Ladies Auxiliary Post 95, Ariel Corporation, Ariel Foundation, Central Ohio Technical College, Community Foundation of Mount Vernon & Knox County, The Energy Cooperative, First-Knox National Bank, Kenyon College, Kiwanis Club of Mount Vernon, Knox County Board of Developmental Disabilities, McDonald's, Mount Vernon Nazarene University, Mount Vernon Rotary Foundation, and Psi Iota Xi Sorority.



Knox County children received 20,315 books from August 1, 2015 to July 31, 2016.



Volunteer Services

The Corporation for Ohio Appalachian Development Foster Grandparent Program continued to support KCHS with two volunteers providing 1,190 hours of valuable service in KCHS classrooms this past year. These volunteers make a positive difference in the lives of children while increasing their own self-esteem.

Two individuals served by the Knox County Board of Developmental Disabilities assist as aides in classrooms. The individuals are helpful and have an opportunity to gain skills, increase their independence, and be more active members of the community.

The Knox County Career Center nursing students and students from the Knox County Career Center Volunteer Placement program provided many hours of service in KCHS classrooms. All of these volunteers have helped to provide quality care in our centers, while obtaining valuable professional experience.

Several Kenyon College athletic teams spent many hours washing/waxing buses, completing maintenance projects for our centers, and leading sports clinics. Delta Kappa Epsilon sponsored the annual Shawn Kelly Memorial Holiday Party in November for Head Start children and families. Additionally, several students volunteered in KCHS classrooms throughout the year.



KCHS is grateful to have a variety of volunteers. Shown above are Knox County Career Center Early Childhood Education students and long-time Foster Grandparent Mary Breece.

25 Years of Partnership with Kenyon College's DKE's



The 25th Annual Shawn Kelly Memorial Holiday Party was held for KCHS children and their families with 570 attendees over two evenings. The Kenyon College's Delta Kappa Epsilon Fraternity and Kenyon College co-host the event in honor of the former Kenyon swimmer, Shawn Kelly, a member of the class of 1992. When he passed in the summer of 1991, his family wanted to support an opportunity to have his legacy remain as a charity event at Kenyon and are pleased that the fraternity brothers still host the event. This event is a holiday event for all of KCHS' children and their families.

Tom Lepley, aka Santa, provides the highlight of the evening wherein each child visits Santa and receives an age-appropriate gift, chats a minute with Santa and poses for a photo.

The Fraternity works closely with Kenyon students and the community in receiving donations for the gifts, shopping and wrapping each gift. The event includes a nutritious meal in partnership with funding/donations from the Harcourt Parish Rummage sale, AVI Food Service, Tim Horton's, Lannings Foods, Smithhisler Meats, McDonalds, and Nickles Bakery, along with contributions in memory of former board member Rev. Donald Rogan and the Kelly family. Kenyon maintenance staff help with the logistics for the event at Gund Commons on Kenyon's campus. Throughout the evening Kenyon students and community volunteers help children with engaging opportunities such as making festive necklaces, ornaments and snowflakes, assembling reindeer food to sprinkle outdoors on Christmas Eve for Santa's reindeers, and decorating sugar cookies. Each evening a Kenyon acapella groups, the Kokosingers and the Owl Creek Singers, serenaded the crowd with festive carols.

There were 232 children, 184 adult family members, 78 volunteers and 76 KCHS staff members that participated in the events on December 1 and 2, 2015.

Federal Monitoring & Fiscal Audit Reporting



Administration for Children and Families On-Site Monitoring Review

On April 12th and 13th, 2016 the Administration for Children and Families (ACF) conducted an Environmental Health & Safety (ENVHS) review event for KCHS. The Director of the Office of Head Start wrote, "Based on the information gathered during the review event, your HS and EHS programs were found to be out of compliance with one or more applicable HS Program Performance Standards, laws, regulations, and policy requirements... Each area of noncompliance identified in this report should be corrected within 120 days following receipt of this report..." Noted finding was the grantee did not ensure no child was left alone or unsupervised while under its care. A 4-year-old female child was left unsupervised in a hallway bathroom (self-reported event in October 2015). Area of Concern at New Hope Early Education Center was there were no Exit signs posted at the classroom's exit to the hallway, the path to safety in the event of an emergency was not clear. Also listed was a Life Safety Code recommendation that doors be equipped with panic hardware; however, classroom doors did not have panic hardware installed.

Upon receiving notice that KCHS was out of compliance, appropriate steps were taken to correct these issues. On November 18th, 2016 the Director of the Office of Head Start, Washington, D.C. wrote, "On 10/21/2016, the Administration for Children and Families (ACF) conducted a monitoring review of the KCHS Head Start and Early Head Start programs to determine whether the previously identified findings had been corrected. We wish to thank the governing body, Policy Council, staff and parents of your program for their cooperation and assistance during the review. The HS Review Report has been issued to Mr. Mark Kohlman, Board Chairperson, as legal notice to your agency of the results of the program review.

Based on the information gathered during our review, we have closed the previously identified findings. Accordingly, no corrective action is required at this time."



Independent Auditor's Report

In letters dated December 14, 2016, to the Board of Directors, Laura MacDonald, CPA, wrote that she has audited the Agency's financial statements for year ended July 31, 2016. The audit was conducted for the purpose of expressing an opinion on the financial statements of Knox County Head Start, Inc. The audit was conducted in accordance with auditing standards generally accepted in the U.S. and the standards applicable to financial audits contained in Government Auditing Standards issued by the U.S. Comptroller General.

As part of obtaining reasonable assurance about whether KCHS's financial statements are free from material misstatement, tests were performed on KCHS' compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. The Auditor identified "no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards." Further, she states "that my audit provides a reasonable basis for an opinion on compliance for this Organization's major Federal programs."

In her opinion, "KCHS complied, in all material respects, with the types of compliance requirements" described in the OMB Compliance Supplement that could have a direct and material effect on KCHS' major Federal programs for the year ended July 31, 2016.

KCHS is identified as a low-risk auditee with no audit findings reported for the year ended July 31, 2016. The Auditor met with the Board on November 30, 2016 and the Board approved the audit as presented.



KCHS is dedicated to meeting all regulations. From safety in the workplace to accounting, we are focused on ensuring quality throughout our organization.

Summer Camp at Gambier Center

Our campers enjoyed 11 weeks of summer activities at the Gambier Child Care Center with 36 children participating in 975 units of camp. Each week had a theme for activities and field trips, starting with Team Building and culminating with Carnival, during which children voted for which staff they wanted to target in a dunk tank.

During our week focused on animals, campers went to the Columbus Zoo, while during our fitness week they sojourned to Sky Zone. Other highlights included "Cooking Camp," during which campers visited the Young Chef's Academy and then cooked for and hosted a dinner for their families, and "Pay It Forward," a week focused on service both to one another and to the community through such organizations as the Humane Society and the Mount Vernon Fire Department. Indeed, service learning was incorporated throughout the summer, even as the theme shifted from astronomy to art to nature.

At the same time, campers also found time to develop their literacy through the library's summer reading program and daily reading time. Additionally they got to splash around through weekly water days as well as a themed week devoted to water play.

Our Financials

Knox County Head Start and our local community benefit from federal funding to support Head Start (HS) preschool services to 206 children and families, Early Head Start (EHS) services for 66 pregnant mothers, infants, toddlers, and their families, and Early Head Start Child Care Partnership services for 17 infants and toddlers (6 weeks to 4 years of age) in ODJFS licensed Type B provider (family child care) homes throughout Knox County. (Funding is based on available slots; the actual number of children and pregnant moms served in HS/EHS/EHSCCP programs last year was 384).

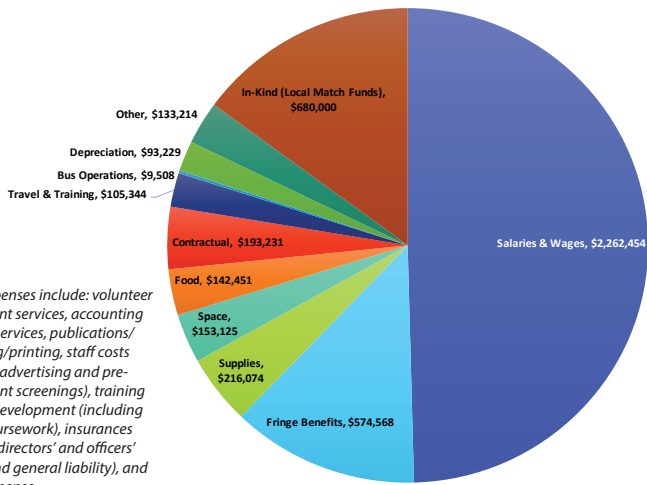
The United Way grant operates on a calendar year providing support for Head Start and Early Head Start programs including partial funding for a child mental health consultant; a health services specialist to support required medical, dental, vision and physical development screenings/follow up and parent education; social media consultant; transportation support for families; food services, and support for a third person in village classrooms in Centerburg, Danville, and Fredericktown. The United Way grant also funds 16 parent training sessions annually.

Additional local grants as listed on the bottom of this page provide support for family events, trainings, and facility improvements at the centers.

2015-16 Funding by Revenue Source: \$4,606,073

FEDERAL HEAD START	\$1,624,230	UNITED WAY OF KNOX COUNTY	\$148,895
FEDERAL EARLY HEAD START	\$808,215	INTEREST INCOME	\$2
FEDERAL EHS CHILD CARE PARTNERSHIP	\$365,072	LOCAL FUNDING/ REVENUE	\$21,973
FEDERAL CENTER OF EXCELLENCE	\$45,182	IN-KIND	\$680,000
USDA	\$140,140	RESTRICTED NET ASSETS	(\$36,175)
STEP UP TO QUALITY	\$62,950	MISC REVENUE	\$49,159
CHILD CARE REVENUE	\$696,430	TOTAL FUNDING	\$4,606,073

2015-16 Expenses: \$4,580,252



2016-17 Federal Budgets: \$3,526,880

	Head Start	Early Head Start	EHS Child Care Partnership	TOTAL
Salaries	\$1,062,435	\$516,564	\$73,137	\$1,652,136
Fringes	\$313,647	\$174,955	\$23,336	\$511,938
Supplies	\$38,781	\$27,702	\$47,248	\$113,731
Space	\$27,287	\$7,560	\$3,212	\$38,059
Food Supplies	\$16,900	\$10,000	\$0	\$26,900
Contractual	\$41,085	\$15,495	\$126,995	\$183,575
Travel & Training	\$13,410	\$16,530	\$1,608	\$31,548
Bus Operations	\$5,000	\$2,000	\$480	\$7,480
Other	\$105,685	\$52,449	\$98,002	\$256,136
Total Estimated Funding	\$1,624,230	\$823,255	\$374,018	\$2,821,503
Local Match Funds	\$406,058	\$205,814	\$93,505	\$705,377
TOTAL	\$2,030,288	\$1,029,069	\$467,523	\$3,526,880

Local Funding Sources for 2015-16

The **United Way of Knox County** provided significant funding for Head Start and Early Head Start programs and parent trainings. This funding is an important part of the required 25% local match of federal funding.



The **Ohio Children's Trust Fund**, operating through the Knox County Family and Children First Council, supported parent training for Knox County parents of elementary school age children.



The **Harcourt Parish Episcopal Church** 2015 Rummage Sale provided funding for food for monthly Family Events at the six centers.



Kenyon College and the **Delta Kappa Epsilon Fraternity** hosted the 25th Annual Shawn Kelly Memorial Holiday Party for Head Start children and their families in Gund Commons on December 1 & 2, 2015.



The **Gambier Chapter of Pythian Sisters** made a generous donation to the Agency.



Mental Health & Recovery for Licking and Knox Counties provided funds for a six-week Active Parenting for Teens and Parents in April-May 2016.



The **Walmart Foundation** through the local Walmart Store and Sam's Club provide generous funding for food and supplies for monthly family events at the six centers.



Kokosing Construction Company provided funding in support of the roofing project and the replacement dishwasher at the Fredericktown Center.



The **Energy Cooperative Round Up Foundation, Inc.** provided funding for the roofing project on Building 2 at the Fredericktown Center.



Our Thanks!

...to the individuals, businesses, and organizations who have contributed cash, goods, and talents, enabling KCHS to offer quality child care programs to the community and to the nearly 500 children and families we serve annually.

Individuals

Alexis Johnson
Andrea White
Barbara Kakiris
Brittany Metcalfe
Brittany Murphy
Chris Smith
Christian Sears
Dakota Huff
Dan Jacobs
Dana Kreig
Danielle Thornsley
David Pressler, DDS
Don Rogan Memorial
Douglas Beckley
Ethel Bower
Felecia York
Gary Sweeney
Heather Schulties
Helen Sims
Jacqueline Cunningham
Janelle Cothren
Jason Mentzer
Jean Hopple
Jeanna Harwell
JoAnn Kerr
John Warner
Julie Fowler
Julie Sharp
Kaley Tish
Katlyn James
Kaytlin Hall
KCHS Parents
KCHS Staff
Laura Fawcett
Louise Teeple
Marcus Townsend
Mary Breece
Molly Davis
N.J. Burley
Nancy Malone
Paige Glacier
Renee Sutherland
Sabrina Schirtzinger
Shawn Kelly Family
Sheri Rine
Stephanie Hunter
Tami Ruhl, R.D.
Tammy Pridemore
Thomas Glibert, DDS
Tom Lepley
Wendy Shelby

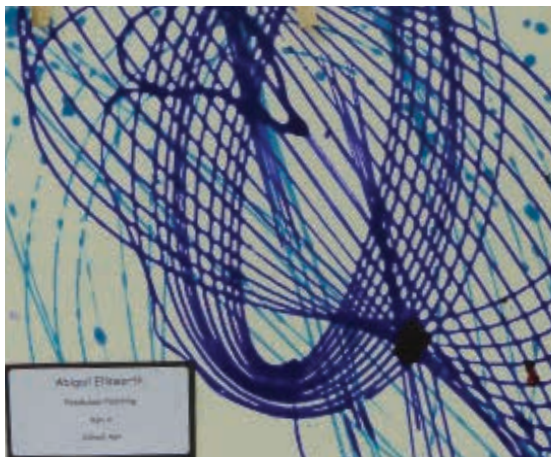
Businesses

Alfred Nickles Bakery
American Electric Power
Brenda Grandstaff, DDS
Centerburg Community
Clipper
Centerburg Senior Services
Center
CES Credit Union
ChildPlus
Chipotle Mexican Grill
ComDoc
Danville Family Dental
David Pressler, DDS
Eve's Honey Farms
Fireguard LLC
First-Knox National Bank
Gordon Foods
Hometown Market
InfoLink Technologies
Kennon Osbun & Associates
Kokosing Valley Produce
Lanning's Foods
Lonsinger Pharmacy
McDonalds
Morgan Stanley
Mount Vernon News
Ohio Distinguished Young
Women Scholarship
Program
Paul's Flower Shop
Pirate's Cove
Rite Aid Pharmacy
Sam's Club
Sew Special Network
Smithhisler Foods
State Farm Insurance Co.
Subway
The Village Market
Tim Horton's
Walmart
Woodforest Bank

Partner Agencies

Alcohol & Drug Freedom
Center
American Legion of Danville
Behavioral Healthcare
Partners of Central Ohio
Centerburg Church of Christ
Centerburg Fire Department
Centerburg Pointe
Centerburg Schools
Central Ohio Technical
College
College Township Fire
Department
Corporation of Ohio
Appalachian Development
The Diversity Coalition of Knox
County
Danville Schools
East Knox Schools
Faith Lutheran Church
Fredericktown Fire
Department
Fredericktown Schools
The Freedom Center of Knox
County
Gambier Library
Gambier Pythian Sisters
Harcourt Parish
Harcourt Parish Rummage
Sale
Help Me Grow
Interchurch Social Services
Kenyon College
Archon Society
Athletic Department
Circle K
Crozier Center
Delta Kappa Epsilon
Fraternity
Epsilon Delta Mu Sorority
Football Team
Grounds & Maintenance
Staff
Kenyon Community Service
Kenyon Days of Service
Volunteers
Kenyon Student – Athletic
Association
The Kokosingers
Office of Diversity, Equity &
Inclusion
Owl Creek Singers

Pre-Orientation Volunteers
Psychology Department
The Ransom Notes
Student Affairs Staff
Women's Soccer Team
Volleyball Team
Knox Community Hospital
Knox County Board of
Developmental Disabilities
Knox County Career Center
Early Childhood Education
GRADS Program
Nursing Program
Knox County Chamber of
Commerce
Knox County Department of
Job & Family Services
Knox County Educational
Service Center
Knox County Family &
Children First Council
Knox County Health
Department
Knox County Juvenile Courts
Knox Area Transit
Lakeholm Church of the
Nazarene
Mount Vernon City Schools
Mount Vernon Nazarene
University
Mount Vernon Fire
Department
New Directions
New Life Church of the
Nazarene
Ohio Children's Trust Fund
Ohio Eastern Star
Pathways of Central Ohio
Public Libraries of Mount
Vernon and Knox County
St. Vincent de Paul School
Salvation Army of Mount
Vernon
The Sanctuary - Danville
Touche Point Family Life
Center
United Way of Knox County
Village of Gambier
Winter Sanctuary Homeless
Shelter
YMCA of Mount Vernon



Artwork provided by Knox County Head Start preschoolers.



**KNOX COUNTY
HEAD START INC.**

An agency supported by



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